

Stonewall Democrats National Political Director

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| Reports to: | COO | FLSA: | Full-time, Exempt |
| Organization: | Stonewall Democrats & the Stonewall Democracy Fund | Location: | Washington, DC |

ABOUT STONEWALL DEMOCRATS

With over 120 chapters across the country, Stonewall Democrats is the only national grassroots organization of LGBT and allied Democrats that works to elect pro-equality Democrats to public office and advocate for issues important to LGBT Democrats and their allies. Stonewall Democrats works with a family of organizations to achieve our mission.

POSITION SUMMARY

The National Political Director for National Stonewall Democrats and the Stonewall Democracy Fund works under the direction of the CEO to plan and implement a national strategy for electing pro-equality Democrats, passing pro-equality legislation, and coordinating efforts to advocate within the Democratic Party on LGBT issues. A primary component of this position is to create and monitor campaign plans for all of our chapters across the country. Additional responsibilities include: assisting with development efforts in relation to political activities; attending coalition meetings to represent National Stonewall Democrats; being engaged with various Democratic National Committee (or other Democratic committees) activities; and, supervising the DC office of Stonewall Democrats.

RESPONSIBILITIES:

- Plan, administer, and monitor campaign plans for all of our chapters;
- Work in coordination with the COO and the development team to raise resources to support the political work of the organization;
- Attend various coalition meetings to represent Stonewall Democrats and the Stonewall Democracy Fund;
- Engaging with various Democratic committees to represent Stonewall Democrats;
- Supervise the DC office, including onsite interns;
- Manage volunteers and interns related to field work;
- Provide technical assistance to chapters and campaigns when appropriate; and
- Work with the COO to ensure various DC-based administrative tasks are completed.

QUALIFICATIONS

- Previous campaign experience;
- Previous fundraising experience is;
- Must be comfortable working on the phone;
- Familiarity with NGP is preferable, but not required;
- Candidates must have a strong work ethic, high energy, impeccable organization, willingness to learn, and a team attitude;
- Ability to work long days and irregular hours;
- Familiarity with FEC reporting procedures is preferred;
- Ability to work in a hands-on environment with limited resources;
- High computer literacy;

- Bachelor's degree or higher;
- Commitment and enthusiasm for the mission of NSD and the SDF; and
- Highly entrepreneurial, resourceful, and flexible.

WORKING CONDITIONS

- Standard office environment with regular computer use and travel required.
- Business casual dress code.
- Position is based in Washington, DC;
- Travel is required, as is overtime work, particularly in support of NSD events and activities, including evening and weekend events.

Compensation varies with experience. Position includes health insurance.

All interested candidates should send a cover letter and resume to jhoadley@stonewalldemocrats.org. No phone calls, please. People of color, transgender persons and people with disabilities are encouraged to apply.